

SPPA General Meeting
September 15, 2009
Minutes

1) Welcome:

Donna Llewellyn, President, called the meeting to order at 7:30 PM. Donna welcomed new members.

2) Monthly Meetings:

Donna announced that the SPPA meets monthly on the second Tuesday of the month at 7:30 PM in Mr. Damron's room. This year, a meeting will be held at 7:00 PM for those parents with children going on the summer trip to the Fringe Festival in Scotland on the same days as the monthly SPPA meeting. Donna also mentioned that everyone is welcome to come to Glory Days for dinner at 6:00 PM before the meetings.

3) Treasurer's Report:

Gina Davis, Treasurer, gave a report on the income and expenditures since the beginning of the SPPA fiscal year, July 1, 2009. The report was approved. Gina also showed the members the form which should accompany receipts for reimbursement.

4) Annual Audit:

Donna announced that the annual audit needed to be completed before October 1, 2009 and that she needed two persons not on the Board in the 2008-2009 school year to assist with the audit. Kati Hattwick and Christie D'Amour volunteered. The audit will be done at Gina Davis' house on Thursday, September 17, 2009.

5) Fundraisers:

Donna discussed the fundraisers scheduled for the year, including:

- Shop for a Cause (sponsored by Macy's). Discount coupons are sold for \$5 entitling the purchaser to discounts at Macy's on October 17, 2009. Kimberly Mallard will chair. We will sell coupons at the Yard Sale.
- Glory Days. Ruth McMahon will chair. Glory Days receipts are collected and Glory Days pays SPPA a percentage of the receipts. We recently earned \$73.24.
- Five Guys Burgers and Fries. Janice Hassell will chair. Five Guys pays us a percentage of all receipts for our sponsored night. Our last night was September 8th. We earned \$127.37. We discussed possible additional nights.
- Playbill Ads. Kati Hattwick will chair. Kati asked that everyone sell at least one ad for the playbill.
- Yard Sale. Chaired by Donna Llewellyn and Christie D'Amour. Will take place on Saturday, October 17, 2009. Donna discussed that we sell spaces at the Yard Sale for \$25 per space and we also sell concessions. The SPPA has its own space where we will sell donated items. Donna asked for volunteers for set-up, sales, close-up, and pre-sale collection of items.
- Joe Corbi Food. Kimberly Mallard will chair. Kimberly is aiming for delivery around the end of October.

- Drive-in Movie. Rachel Woodward and Elizabeth Lafoon will chair. This is still being discussed. Elizabeth has the equipment. Rachel will write up a proposal including costs, liability, and possible dates.

6) Committees:

Donna asked for parents of students who were not seniors to consider volunteering because so many of the current members of the SPPA board are parents of seniors and will not be SPPA members next year. Donna is looking for someone to chair the Annual Dram Reception and Senior Recognition program (typically chaired by parents of Juniors).

7) Mr. Damron:

- Classes – Mr. Damron said that he has about 80 students total enrolled in Theatre and Stagecraft classes this year.
- Fall Show – Mr. Damron announced that the Fall show this year is a comedy called *My Three Angels*.
- VTA – The Drama III and Drama IV students will compete in the Virginia Theatre Association one-act play competition in Reston. We will share a bus with students from Tucker High School. The SPPA will pay for the costs of the bus transportation for the Godwin HS students. Mr. Damron will need two chaperones for the trip which will be from Friday, October 30, 2009 (around midday) to Sunday, November 1, 2009. They will perform a play called *The Long View*. There are 44 plays entered in the competition and the winner will compete in Louisville, Kentucky.
- Spring Trip – This year's Spring Trip will be to New York City from Friday, March 26, 2010 to Sunday, March 28, 2010. He expects that those going will see one show on Friday and two shows on Saturday. The cost will be \$799 per person.
- *Oklahoma* – Mr. Damron directed members of St. Michael's Catholic Church in a production of *Oklahoma* this past August at Godwin HS. Godwin received \$5,600 from St. Michael's as a donation for the use of the facilities.
- New Lighting Board – Mr. Damron announced that a new lighting board will be installed on September 25, 2009 costing \$5,000, with up to \$1,200 for training. The cost will be shared between Mr. Damron's school account and Godwin HS.

8) Adjournment:

Donna went over the important dates currently on the calendar and adjourned the meeting at 8:45 PM. Next meeting: Tuesday, October 13, 2009

Respectfully submitted,

Gina Davis (for Elizabeth Lafoon, SPPA Secretary)